

MINUTES OF THE MEETING OF THE GOVERNING BOARD OF NSSEO

The October 2, 2019, regular meeting of the NSSEO Governing Board was called to order by President Janice Krinsky at 7:04 p.m. at NSSEO, 799 W. Kensington Road, Mt. Prospect, IL 60056. Present were Governing Board members, Deb McAtee, Carol Botwinski, Erin Johannesen, Robert Rognstad, Brian Maye, and Millie Palmer.

In attendance from the NSSEO staff were Bryan Bolger, Cathi Ivack, Colleen Clifford, Julie Egan, Erik Brekke, Christine Pasquesi, Brian Weems, Nancy Milne, Melissa Swanson, Molly Dunne, Gavin McGinn, Sue Mahoney, Michael Browning, Stacy Colgan, Judy Hackett, Julie Jilek, Heather Miehl and Brad Carter. Others in attendance were Administrative Representatives, Renee Erickson, Dist. 211; and Marni Johnson, Dist. 214; NSSEA Representatives John Bialek, Gina Lozano, Eileen McEnerney and Meghan Cassidy; NSSEO Foundation President, Sandy Neumann; several NSSEO staff members, and Shining Star recipients.

MOMENT OF SILENCE

Erik Brekke asked for a moment of silence in honor of Kayla, a fifth grade student from Miner, who passed away last evening. Kayla previously attended Kirk School. Kayla's presence brought joy throughout the halls of the schools and will be missed by all.

PUBLIC COMMENT

There was no public comment.

NSSEO SHINING STARS: ARLINGTON HEIGHTS FIRE DEPARTMENT

Brian Weems, Principal of Timber Ridge School, along with Peter, a student council member recognized the Arlington Heights Fire Department for their generous contributions to NSSEO for a number of years in a variety of ways. Lieutenant Ross Chapman and Firefighter Jim Stempien accepted the award on behalf of the Arlington Heights Fire Department.

CONSENT AGENDA

President Janice Krinsky asked if there were any items on the consent agenda that the Board members wanted to remove for separate consideration. Consent Agenda items consisted of Minutes of the Regular and Closed Sessions dated September 3, 2019; Disbursement List dated October 2019/Voucher #1043; Procurement Card automatic payment; Personnel Transactions dated October 2, 2019; Payroll Expenditures by Fund for the August 30, 2019 and September 13, 2019 payrolls; and a Non-Resident Student Placement request.

Carol Botwinski asked that item 4(a) Minutes of the Regular and Closed Sessions dated September 3, 2019 be pulled for separate consideration.

DISBURSEMENT LIST DATED OCTOBER 2019/VOUCHER #1043

It was moved by Deb McAtee and seconded by Millie Palmer to approve the disbursement list dated October 2019/Voucher #1043, in the amount of \$791,233.04. On roll call vote - Ayes: Maye, Johannesen, Krinsky, Palmer, McAtee, Rognstad and Botwinski. Nays: None.

PROCUREMENT CARD AUTOMATIC PAYMENT

It was moved by Deb McAtee and seconded by Millie Palmer to approve the debit transaction of \$36,342.06 to BMO Financial Group on October 17, 2019. On roll call vote - Ayes: Maye, Johannesen, Krinsky, Palmer, McAtee, Rognstad and Botwinski. Nays: None.

PERSONNEL TRANSACTIONS DATED OCTOBER 2, 2019

It was moved by Deb McAtee and seconded by Anna Klimkowicz to approve the personnel transactions dated October 2, 2019, which included the hiring and termination of staff (a copy of which is made a part of these minutes). On roll call vote – Ayes: Maye, Johannesen, Krinsky, Palmer, McAtee, Rognstad and Botwinski. Nays: None.

PAYROLL EXPENDITURES BY FUND

It was moved by Deb McAtee and seconded by Millie Palmer to approve the payroll expenditures by fund for the August 30, 2019, and September 13, 2019 payrolls. On roll call vote – Ayes: Maye, Johannesen, Krinsky, Palmer, McAtee, Rognstad and Botwinski. Nays: None.

NON-RESIDENT STUDENT PLACEMENT REQUEST

It was moved by Deb McAtee and seconded by Millie Palmer to approve the placement of a non-resident student at Miner School for the remainder of the 2019-20 school year with all educational and administrative costs be paid by the student's district of residence as part of the consent agenda. On roll call vote – Ayes: Maye, Johannesen, Krinsky, Palmer, McAtee, Rognstad and Botwinski. Nays: None.

Item 4(a) was pulled for separate consideration.

MINUTES OF THE REGULAR AND CLOSED SESSIONS DATED SEPTEMBER 3, 2019

It was moved by Millie Palmer and seconded by Brian Maye to approve the minutes of the regular and closed sessions dated September 3, 2019. On roll call vote - Ayes: Maye, Johannesen, Krinsky, Palmer, McAtee, and Rognstad. Abstain: Botwinski. Nays: None.

SUPERINTENDENT'S REPORT

STATE/FEDERAL UPDATE

Dr. Hackett provided a written update as well as verbally shared the many legislative educational issues and changes occurring both statewide and nationally.

NSSEO WHEELCHAIR ACCESSIBLE BUS CELEBRATION

Dr. Hackett stated that the wheelchair accessible school bus made possible by the efforts of the NSSEO Foundation and the late Robert Zimmanck, District 214 Board member and NSSEO past Governing Board President will be arriving on Monday, October 7th. Planning for a ribbon cutting ceremony is under way.

ARLINGTON HEIGHTS PARK DISTRICT DONATION FOR MINER PLAYGROUND

Dr. Hackett and Julie Jilek shared that NSSEO has partnered with the Arlington Heights Park District in the development of the Miner Therapeutic School Inclusive Accessible Playground. NSSEO accepted the Arlington Heights Park District's donation of \$30,000 towards the purchase and installation of the playground. NSSEO agrees that the playground and the Dryden Street parking lot will be made available for public use on weekdays when Miner School and Mother's Touch Day Care is not in session, and on weekends. Julie Jilek shared more information on the Grant details submitted by NSSEO for the playground.

NSSEO EDUCATIONAL SERVICES UPADTE

NSSEO CONTINUOUS IMPROVEMENT GOAL 1 UPDATE: TIMBER RIDGE

Heather Miehl, Assistant Superintendent of Educational Services introduced Brian Weems, Principal of Timber Ridge School. Brian shared information and examples of the work within the Timber Ridge Curriculum Team that promotes intentional instructional practices by identifying core beliefs for English Language Arts (ELA) instruction at Timber Ridge. The Timber Ridge Curriculum Team engaged in a process of research and exploration of theory, evaluation and thoughtful planning to lead their building towards a new Language Arts curriculum and instructional block. The work in this area is aligned to the philosophy of NSSEO as well as our 2019-2020 *Continuous Improvement Plan, Goal 1: Student Outcomes*.

NSSEO HUMAN RESOURCES DEPARTMENT UPDATE
POLICY COMMITTEE 2ND READING

Brad Carter, Director of Human Resources and Communication stated that the NSSEO Policy Committee met on September 3rd to review the suggested changes made by PRESS Plus. The committee made recommendations to the Board for changes or adoption of policies as presented. Brad stated that *Policy 2:230 Public Participation at Governing Board Meetings* has been pulled for further review by our legal representation.

It was moved by Brian Maye and seconded by Deb McAtee to approve the proposed policies, with the exception of Policy 2:230 as presented. On roll call vote – Ayes: Johannesen, Maye, Palmer, Botwinski, Rognstad, McAtee and Krinsky. Nays: None.

D/HH ITINERANT STAFFING RECOMMENDATION

Brad Carter shared that since the beginning of this school year there has been an increase in the number of students found eligible for services in the Deaf/Hard of Hearing (D/HH) Itinerant Program. As planning and preparations for the 2019-2020 school year are ongoing, the need for additional FTE is required to meet the needs of students.

It was moved by Robert Rognstad and seconded by Deb McAtee to approve the request for an additional .7 FTE in the D/HH Itinerant budget for the 2019-2020 school year. On roll call vote – Ayes: Rognstad, Botwinski, McAtee, Maye, Krinsky, Johannesen and Palmer. Nays: None.

KIRK SCHOOL STAFFING RECOMMENDATION

Brad Carter stated that as planning and preparations for the 2019-2020 school year are ongoing, adjustments of supports are essential to meet the needs of students and staff. At Kirk School, there is a need to add a Hallway Monitor Assistant while eliminating a classroom aide to support students in crisis while utilizing Non-Violent Crisis Intervention (NVC) strategies which focus on preventing disruptive behaviors by communicating with individuals respectfully and with concern for their well-being. As the classroom aide shortage continues, the change in support could provide immediate assistance to students in crisis and keep staff members safe.

It was moved by Brian Maye and seconded by Millie Palmer to approve the request for an additional Hallway Monitor Assistant in place of a classroom aide for the remainder of the 2019-2020 school year. On roll call vote – Ayes: Krinsky, Palmer, Johannesen, Botwinski, McAtee and Rognstad. Nays: None.

NSSEO BUSINESS DEPARTMENT UPDATE

FOUNDATION MINI-GRANT PRESENTATION

Sandy Neumann, NSSEO Foundation President announced the 2018-2019 Foundation mini-grant recipients and shared a summary of the incredible impact the 14 opportunities provided students: Deaf Social Club, D/HH Programs; Special Events, Miner School; VIP Club, NSSEO Itinerant Vision Staff; Deaf Academic Bowl, Hersey High School; Wellness Club, Kirk School; Chat 'N Chew, Timber Ridge; The Sweatshop, Miner School; Homework Club, Timber Ridge; Cooking Club/Unification Project, Timber Ridge; Young Engineers, Timber Ridge; Sensory Language Learning, Riley; Community Based Learning, MacArthur; Deaf Hobby Club, Hersey High School; . The NSSEO Foundation awarded over \$30,000 to fund NSSEO programs that expand learning and enhance opportunities for students. The NSSEO Foundation Mini-Grants walk in line with the NSSEO Vision of Enhancing students' talents and dreams for a promising future.

FOUNDATION UPDATE AND UPCOMING EVENTS

Julie Jilek shared information on the November 13th Bingo Night that will be held at the Arlington Ale House in Arlington Heights.

FACILITY UPDATE

Julie Jilek provided an update on the air conditioning project at Miner School. Julie stated things are going smoothly and on schedule with an anticipated completion date of mid-to end of October.

WELLNESS KICK-OFF EVENT

Julie Jilek shared highlights from the 2nd Annual Wellness Event. The focus of the event is to promote physical and mental well-being for NSSEO staff. Over 100 employees attended the event that included a 5k Walk/Run, various local vendors, raffles, food and wellness incentives all promoting a healthy lifestyle.

INFORMATION ITEMS

The following informational items were presented: Position Vacancies/Budgeted Enrollment vs. Current FTE; Opening Day/Six-Day Enrollment; Activity Fund report 8/1/19-8/30/19; NSSEO Health Insurance, TRS and IMRF Wire Transfers; and Professional Learning Sessions/October Overview.

ADJOURNMENT

It was moved by Erin Johannesen and seconded by Robert Rognstad to adjourn the October 2, 2019, regular meeting of the NSSEO Governing Board at 8:10 p.m. On roll call vote – Ayes: Maye, McAtee, Krinsky, Botwinski, Rognstad, Palmer and Johannesen. Nays: None.

Deb McAtee, Secretary

Janice Krinsky, President

/lm

Attachment

brdmtg nov.6.19

minutes 10.2.19